Parish Internet Connection Acceptable Use Policy

PLEASE READ THE TERMS OF THIS ACCEPTABLE USE POLICY CAREFULLY BEFORE USING THE PARISH INTERNET CONNECTION SERVICE

1. **Who we are and what is this acceptable use policy for?**

1.1 St. John Henry Newman Parish ('the Parish') is part of the Roman Catholic Archdiocese of Birmingham. The Roman Catholic Archdiocese of Birmingham is a charity registered under the name of Birmingham Roman Catholic Diocesan Trustees Registered as trustee of Birmingham Diocesan Trust of Property Administrator Cathedral House St Chad's Queensway Birmingham B4 6EX (registered charity number 234216)('the Diocese').

The Parish Priest can be contacted at: St. Joseph's Presbytery, Stowheath lane. Wolverhampton WV1 2QN. Tel: 01902 452841 Email: stnewmanparish.org.uk

1.2 Parish internet connection means the wireless or wired networking technology which allows parish internet connection-enabled devices to connect to the internet when within range of a Parish internet connection network.

1.3 A Parish internet connection network service is provided in the Parish for the use of Church leaders and only those appointed to have use by the Parish Priest and use is completely at the Parish Priest's discretion.

1.4 This acceptable use policy sets out the terms and standards that apply when you (being the user of the parish internet connection service) use the parish internet connection service.

1.5 This acceptable use policy aims to ensure that the Parish internet connection service is used lawfully, in a way that does not affect the security of the Parish internet connection service or the service capacity and is in accordance with the National Safeguarding Policies of the Catholic Church.

1.6 Your access to the Parish internet connection service may be blocked, suspended, or terminated at any time for any reason.

1.7 You agree not to use the Parish internet connection service for any purpose that is unlawful, contrary to the Safeguarding Policy of the Catholic Church or otherwise prohibited and you are fully responsible for your use.

1.8 The Parish internet connection service is provided on an "as is" and "as available" basis without warranties of any kind, either expressed or implied.

1.9 You will not pass on the code to access the Parish internet connection or otherwise allow, or attempt to allow, access to the Parish's network or internet connection to any other parties without prior permission of the Parish Priest. Any such parties would also need to sign this acceptable use policy.

1.10 You will never give the Parish internet connection code or otherwise allow access to the Parish's network or internet connection to anyone under the age of 18.

2. By using our Parish internet connection service you accept these terms

2.1 By connecting to our Parish internet connection service you confirm that you accept the terms of this policy and that you agree to comply with them.

2.2 If you do not agree to these terms, you must not use our Parish internet connection service.

2.3 We recommend that you print a copy of these terms for future reference.

2.4 If any provision or part-provision of this acceptable use policy is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of this acceptable use policy.

2.5 We amend these terms from time to time. Every time you wish to use our Parish internet connection service, please check these terms to ensure you understand the terms that apply at that time.

2.6 You will not use any method—remote or on-site, wired or wireless - to remotely access, monitor, alter, or reconfigure the Parish network, or other devices on that network, unless the Parish Priest grants written authorisation. This applies equally to cabled devices, remote-access software, VPNs, or any tunnelling tools.

2.7 You will not employ any software, hardware, or other technique to bypass or disable, or attempt to bypass or disable, network-security controls placed by the Parish or Diocese—including but not limited to web filters, domain-blocking, DNS filters, or traffic-monitoring systems—nor will you seek or share instructions or tools that enable such circumvention."

3 What is the Parish providing?

3.1 The Parish is offering this Parish internet connection service as a free service.

3.2 The Parish has no responsibility for the information obtained through the internet or actions taken on the internet and are under no obligation to oversee or monitor any information accessed through the Parish internet connection service. Use of the Parish internet connection service is at the user's own risk.

3.3 The Parish may remove, block, filter, or restrict by any other means any material that, in our sole discretion, may be illegal, may subject us to liability, or may violate this acceptable use policy. The Parish may filter access to the Parish internet connection service at its complete discretion for the protection of children, young people or vulnerable adults or other purposes.

4 Your responsibilities

Security of user's own device

4.1. You are responsible for the security of your own devices and must:

(a) Ensure you are running up-to-date anti-virus software on your wireless devices; and

(b) Be aware that, as you connect your devices to the Internet through the Parish internet connection service, you expose your devices to threats including viruses, Trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware and take adequate precautions against such threats.

Excessive use

4.2 You should be mindful of other users at all times and must not:

(a) Run programs, services or systems that are likely to materially degrade the Parish internet connection service's performance or accessibility; or

(b) Connect to "Peer to Peer" file sharing networks or download large files.

Unauthorised access

4.3 You must not:

(a) Access another person's device, device account, files, or data without permission;

(b) Attempt to circumvent or subvert system or network security measures;

(c) Create or run programs that are designed to identify security loopholes, to decrypt intentionally secured data, or to gain unauthorised access to any system;

(d) Use any means to decode or otherwise obtain restricted passwords or access controlled information; or forge the identity of another user or device in an electronic communication.

Use by children, young people or vulnerable adults

4.4 The use of our Parish internet connection service by children, young people or vulnerable adults is not allowed.

5 Purposes the user specifically agrees not to use the Parish internet connection service for:

5.1 You may use our Parish internet connection service only for lawful purposes.

5.2 You may not use our Parish internet connection service in an illegal or malicious manner, including, but not limited to:

(a) In any way that breaches any applicable local, national or international law or regulation;

(b) In any way that is unlawful or fraudulent or has any unlawful or fraudulent purpose or effect;

(c) For the purpose of harming or attempting to harm children, young people or vulnerable adults in any way;

(d) To bully, insult, intimidate or humiliate any person;

(e) To send, upload, download, use or re-use any material which: does not comply with our use standards (see paragraph 5.3 below); or

(f) To knowingly transmit any data, send or download any material that contains viruses, Trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware.

(g) download music or any other content on the internet which is subject to copyright protection

Our Parish internet connection use standards

5.3 You shall not use the Parish internet connection service for the purpose of accessing, transmitting, or storing material which:

(a) Is libellous;

(b) Is defamatory of any person;

(c) Is obscene, pornographic, offensive, hateful or inflammatory;

(d) Contains obscene, profane or abusive language;

(e) Is contrary to the National Safeguarding Policies of the Catholic Church;

(f) Promotes violence.

(g) Promotes discrimination based on race, sex, religion, nationality, disability, sexual orientation or age;

(h) Is threatening, abusive or invades another's privacy, or causes annoyance, inconvenience or needless anxiety;

(i) In the opinion of the Parish may be contrary to or adversely affect the charitable aims and objectives of the Diocese;

(j) Is otherwise unlawful or inappropriate particularly (but not exclusively) having regard to the doctrine and teachings of the Catholic Church.

6. Breach of this acceptable use policy

6.1 When we consider that a breach of this acceptable use policy has occurred, we may take such action as we deem appropriate.

6.2 Failure to comply with this acceptable use policy may result in the Parish taking all or any of the following actions:

6.2.1 Immediate, temporary or permanent withdrawal of your right to use the Parish internet connection service;

6.2.2 Issue of a warning to you;

6.2.3 Disclosure of such information to law enforcement authorities as we feel is necessary or as required by law;

6.2.4 Legal proceedings against you for reimbursement of all costs on an indemnity basis (including, but not limited to, reasonable administrative and legal costs) resulting from the breach; and/or

6.2.5 Further legal action against you.

7 Liability

7.1 You assume full responsibility for your use of the Parish internet connection service and are responsible for any actions on your device, whether intentional or unintentional, that damage, cause of loss of data or otherwise affect other devices or users of the Parish internet connection service.

7.2 You agree to be solely responsible for any such loss, infringement, damage, or injury.

7.3 You indemnify the Trustees of the Diocese against all losses, claims, demands, actions, proceedings, damages, costs, expenses or other liability in any way arising out of or related to your use of the Parish internet connection service including any material that you access or make available using the Parish internet connection service, or in breach of this acceptable use policy, including but not limited to any breach of any third party's rights or any breach of law or regulation, or any breach of this acceptable use policy.

7.4 No liability is accepted either by the Parish or the Diocese in relation to the use by you of the Parish internet connection service.

8 **By connecting to the Parish internet connection service and signing this form you acknowledge that you understand and agree to this acceptable use policy.**

Name:

Position in organisation:

Address:

Telephone Number:

Email:

Date:

This form will be handled securely in accordance with the privacy policy of the Diocese available on our website at birminghamdiocese.org.uk/privacy-policy

The Parish will retain this completed form for up to seven years after your last use of our service.